

# GOVT. COLLEGE KOSLI, REWARI -123302

DISTT. REWARI (HARYANA)

Email Id: - [govt.collegekosli@gmail.com](mailto:govt.collegekosli@gmail.com)

WEBSITE: [gckosli.ac.in](http://gckosli.ac.in)


Ref No. GCK/2024/ NAAC/05/004

Dated:- 07/02/2024

Matrix No. 5.1.4 : The institution has a transparent mechanism for timely redressal of students grievance including sexual harassment and ragging cases.

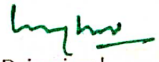
1. Implementation of guidelines of statutory/regulatory bodied
2. Organization wide awareness and undertaking on policies with zero tolerance
3. Mechanisms for submission of Online/offline student's grievance
4. Timely redressal of the grievance through appropriate committees

Option A : All of the above.

  
NAAC Coordinator

Documents:-

1. Letter of department on constitution of sexual harassment and ragging committees,
2. Extension lecture of sexual harassment
3. Submission of grievance on website,
4. Committee of sexual harassment and ragging

  
Principal  
PRINCIPAL  
Govt. College Kosli  
Distt Rewari

**MOST URGENT**

From

Director Higher Education, Haryana,  
Shiksha Sadan, Sector-S, Panchkula

To

All the Principals of Govt. Colleges situated in the State of Haryana

Memo No. 13/12-2019 C-V(2)

Dated, Panchkula, the: 06/09/2019

**Subject:- To Safely Guard the dignity of Girl Students and Prevention of Sexual Harassment of Girl Students in the Colleges.**

Kindly refer to the subject cited above.

I have been directed to convey you that a Committee was constituted at the Directorate level and the Committee has recommended some suggestions. You are therefore directed to take necessary steps as per directions given below:-

- i) The complaints of Sexual Harassment received from the girl students should be taken up seriously and promptly at the local level. Hence, all the Principals, Conveners of committee for Redressal of Sexual Harassment complaints, Mentors of Mentor Mentee groups, and Incharge Women Cell are directed to take up such complaints seriously and necessary preventive measures/actions will also be initiated within the shortest span.
- ii) The girls students should be advised to open up with their Mentors during Mentor Mentee group meetings on issues related to Sexual Harassment and their issues will also be taken up without disclosures of names of complainants in public by the college authorities.
- iii) Woman Cell of the colleges should organise seminars and talks where students can be made aware of their rights against Sexual Harassment and in case of violations of these rights, the redressal system should be provided. The details of each committee be displayed on the Notice Board of the college.
- iv) It is the duty of the Head of institution and other responsible persons to prevent or deter the commission of Acts of Sexual Harassment and to provide procedure for the redressal by taking all steps required.

**For strict compliance.**

Joint Director Colleges  
for Director Higher Education, Haryana  
Panchkula

Enclst No. Even

Dated, Panchkula

06/09/2019

A copy of above is forwarded to the following for information and necessary actions:-

1. All the Conveners of Committee for Redressal of Sexual Harassment Complaints.
2. All the Mentors of Mentor Mentee Groups.
3. All the Incharge of Women Cell.

Joint Director Colleges  
for Director Higher Education, Haryana  
Panchkula

OFFICE OF THE PRINCIPAL GOVT. COLLEGE KOSLI (REWERI)

To

D.S.W.

IGU Meerpur, Rewari

Memo No.: GCK/23/562

Dated: 02-06-2023

Subject: Information regarding Students' Grievance Redressal Committee of Govt. College Kosli.

On the subject noted above, you are hereby informed that Students' Grievance Redressal Committee members of this college are as follows: -

Sr. No.	Name	Designation	Contact No.
01	Dr. Lajvanti	Convener	9466817275
02	Dr. Vandna Nishal	Member	9992656827
03	Ms. Priti	Member	9991626640

*hijbas*  
Principal  
PRINCIPAL  
Govt. College Kosli



748  
02-06-2023

Dr. Jaywanti  
my hr

INDIRA GANDHI UNIVERSITY  
MEERPUR - REWARI



इंदिरा गांधी विश्वविद्यालय  
मीरपुर रेवाड़ी

2/6/23

(A state University Established under Haryana Act No. 29 of 2013)  
(Recognized u/s 12 (b) & 2 (f) of UGC Act 1956)

No. IGU/ DSW/2023/ 525- 529

Dated: 24/05/23

To

All the Principals/ Principal-Incharges/Directors  
Affiliated Colleges  
Indira Gandhi University, Meerpur-Rewari

Subject: Regarding Constitution of Students' Grievance Redressal Committee as per  
University Grants Commission (Redressal of Grievances of Students) Regulations, 2023

Sir/Ma'am

In reference to the subject cited above, this is to inform you that the UGC has brought out the University Grants Commission (Redressal of Grievances of Students) Regulations, 2023 in suppression of the University Grants Commission (Redressal of Grievances of Students) Regulations, 2019. The new Regulations provide for the establishment of Students' Grievance Redressal Committee(s) (SGRC) by all the Higher Education Institutions (HEIs).

You are requested to comply with the provisions of the Regulations and provide details regarding the same to the Department of Students' Welfare through E-Mail at [dean.dsw@igu.ac.in](mailto:dean.dsw@igu.ac.in) by 27<sup>th</sup> May, 2023, positively.

The copy of University Grants Commission (Redressal of Grievances of Students) Regulations, 2023 is attached for your further reference.

This may be treated as **Most Urgent**.

With Kind Regards

Dean Students' Welfare

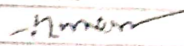
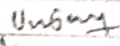


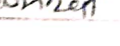
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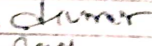
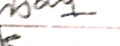


1. Dy. Supdt. O/o to Vice-Chancellor (for kind information of the Hon'ble Vice-Chancellor), Indira Gandhi University, Meerpur.
2. P.A. to Registrar (for kind information of the Worthy Registrar), Indira Gandhi University, Meerpur.
3. Dean Academic Affairs, Indira Gandhi University, Meerpur.
4. All the Principals/ Principal-Incharges/Directors of affiliated colleges, Indira Gandhi University, Meerpur.
5. Director, UCC with a request to upload this notice on College Portal of the University

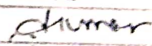
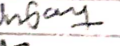
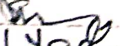

## GOVT. COLLEGE KOSLI (REWARI)


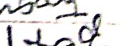


### ANNUAL DUTY LIST 2019-20

The following committees are being constituted for the session 2019-20 for the smooth functioning of the college. The members of the staff may kindly note their duties and initiate planning & necessary actions as per areas allotted to them.

1. COLLEGE COUNCIL, RECEPTION COMMITTEE			
Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Vivek Kumar	Convener	
2	Sh. Vijay kumar	Member	
3	Sh. Surender Kumar	Member	
4	Dr. Lajvanti	Member	
5	Sh. Hakikat	Member	

2. Central Purchase Committee/Building Committee			
Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Vivek Kumar	Convener (Bursar)	
2	Sh. Vijay kumar	Member	
3	Sh. Surender Kumar	Member	
4	Dr. Lajvanti	Member	

3. Quality Assurante Cell (IQAC/UGC/NAAC)			
Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Vivek Kumar	Convener	
2	Sh. Vijay kumar	Member	
3	Sh. Surender Kumar	Member	
4	Dr. Lajvanti	Member	

4. Student Grievences/Sexual Harassment/Anti Ragging/Redressal Cell			
Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Vivek Kumar	Convener	
2	Sh. Vijay kumar	Member	
3	Dr. Lajvanti	Member	
4	Ms. Priti	Member	



## 48. UGC/NAAC/RUSA Committee

Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Vivek kumar	In Charge	<i>Vivek</i>
2	Sh. Vijay Kumar	Member	<i>Vijay</i>
3	Sh. Surender Kumar	Member	<i>Surender</i>

## 49. Committee Subject Society

Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Surender Kumar	In Charge	<i>Surender</i>
2	Sh. Nagesh Kumar	Member	<i>Nagesh</i>
3	- Dr. Manisha	Member	<i>Manisha</i>
4	- Ms. Priti	Member	<i>Priti</i>
5	- Sh. Omprakash	Member	<i>Omprakash</i>

## 50. S.A.F.

Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Vivek kumar	In Charge	<i>Vivek</i>
2	Sh. Surender Kumar	Member	<i>Surender</i>
3	Dr. Lajvanti	Member	<i>Lajvanti</i>

## 51. N.S.S. (Boys)

Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Sanjiv Kumar	In Charge	

## 52. N.S.S. (Girls)

Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Dr. Vandana Nishal	In Charge	<i>Vandana Nishal</i>

## 52. College Election Committee/Electoral/Voter Card etc.

Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Vijay kumar	In Charge	<i>Vijay</i>
2	Sh. Hakikat	Member	<i>Hakikat</i>
3	Sh. Tridev	Nodal Officer Voter Card	<i>Tridev</i>

*[Signature]*  
Principal  
PRINCIPAL  
Govt. College Kosli  
Dist. Haveri

## 48. UGC/NAAC/RUSA Committee

Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Vivek kumar	In Charge	<i>[Signature]</i>
2	Sh. Vijay Kumar	Member	<i>[Signature]</i>
3	Sh. Surender Kumar	Member	<i>[Signature]</i>

## 49. Committee Subject Society

Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Surender Kumar	In Charge	<i>[Signature]</i>
2	Sh. Nagesh Kumar	Member	<i>[Signature]</i>
3	- Dr. Manisha	Member	<i>[Signature]</i>
4	- Ms. Priti	Member	<i>[Signature]</i>
5	- Sh. Omprakash	Member	<i>[Signature]</i>

## 50. S.A.F.

Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Vivek kumar	In Charge	<i>[Signature]</i>
2	Sh. Surender Kumar	Member	<i>[Signature]</i>
3	Dr. Lajvanti	Member	<i>[Signature]</i>

## 51. N.S.S. (Boys)

Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Sanjiv Kumar	In Charge	

## 52. N.S.S. (Girls)

Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Dr. Vandana Nishal	In Charge	<i>[Signature]</i>

## 52. College Election Committee/Electoral/Voter Card etc.

Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Vijay kumar	In Charge	<i>[Signature]</i>
2	Sh. Hakikat	Member	<i>[Signature]</i>
3	Sh. Tridev	Nodal Officer Voter Card	<i>[Signature]</i>

*[Signature]*  
Principal  
Govt. College Kosli  
Dist. Dewari

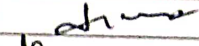

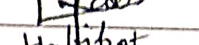
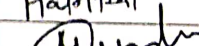



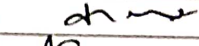
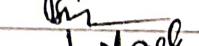

# GOVT. COLLEGE KOSLI (REWARI)

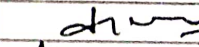


## ANNUAL DUTY LIST 2020-21

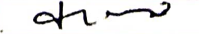
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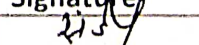
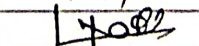
The following committees are being constituted for the session 2020-21 for the smooth functioning of the college. The members of the staff may kindly note their duties and initiate planning & necessary actions as per areas allotted to them.

1. College Council, Reception Committee			
Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Vivek Kumar	Convener	
2	Sh. Surender Kumar	Member	
3	Dr. Lajvanti	Secretary	
4	Sh. Hakikat	Member	
5	Sh. Nagesh Kumar	Member	

2. Central Purchase Committee/ Building Committee			
Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Vivek Kumar	Convener	
2	Sh. Surender Kumar	Member	
3	Dr. Lajvanti	Member	

3. Internal Quality Assurance Cell (IQAC/UGC/NAAC)			
Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Vivek Kumar	Convener	
2	Sh. Surender Kumar	Member	
3	Dr. Lajvanti	Member	

4. College Bursar			
Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Vivek Kumar	Convener	

5. Secretary			
Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Sanjiv Kumar	Staff Secretary	
2	Dr. Lajvanti	Social Secretary	



**32. Legal Literacy cell**

Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Ms. Manju	In Charge	<i>Manju</i>
2	Dr. Vandana	Member	<i>Vandana</i>
3	Sh. Yogesh Jangra	Member	<i>Yogesh Jangra</i>
4	Ms. Sangeeta	Member	<i>Sangeeta</i>

**33. Student Grievances/Sexual Harrassment/Anti Ragging/Redressal cell**

Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Dr. Lajvanti	In Charge	<i>Lajvanti</i>
2	Sh. Nagesh Kumar	Member	<i>Nagesh Kumar</i>
3	Dr Vandana	Member	<i>Vandana</i>
4	From N.G.O.	Member	

**34. College Election Committee/Electoral/Voter Card**

Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Vivek Kumar	In Charge	<i>Vivek</i>
2	Sh. Tridev	Member	<i>Tridev</i>
3	Sh. Yogesh Jangra	Member	<i>Yogesh Jangra</i>
4	Ms. Sangeeta		

**35. RR/CR/University work/Absentee and fine collection**

Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Tridev	In Charge	<i>Tridev</i>
2	Ms. Manju	Member	<i>Manju</i>
3	Sh. Vinod Kumar	Member	<i>Vinod Kumar</i>

**36. Discipline Committee**

Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Vivek Kumar	In Charge	<i>Vivek</i>
2	Sh. Yogesh Jangra	Member	<i>Yogesh Jangra</i>
3	Sh. Om Parkash	Member	<i>Om Parkash</i>
4	Sh. Yogesh Yadav	Member	<i>Yogesh Yadav</i>
5	Dr. Manisha	Member	<i>Manisha</i>
6	Ms. Priti	Member	<i>Priti</i>
7	Dr. Vandana	Member	<i>Vandana</i>
8	Sh. Sandeep	Member	<i>Sandeep</i>
9	Sh. Nagesh Kumar	Member	<i>Nagesh Kumar</i>
10	Sh. Sunil Kuamr	Member	<i>Sunil Kuamr</i>

50. College property Committee			
Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Om Parkash	Wooden furniture	OPN
2	Sh. Sanjiv Kumar	Steel furniture	ms
3	Sh. Yogesh Jangra	Electronics	Yogesh Jangra

51. S.A.F.			
Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Vivek Kumar	In Charge	JK
2	Sh. Vinod Kumar	Member	Vinod Kumar
3	Dr. Manisha	Member	Manisha

52. Committee Subject Society			
Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Surender Kumar	In Charge	SK
2	Sh. Nagesh Kumar	Member	Nagesh Kumar
3	Dr. Vandana	Member	Vandana
4	Ms. Priti	Member	Priti
5	Sh. Omparkash	Member	OPN

53. Passport Committee			
Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Sanjiv Kumar	In Charge	SK
2	Sh. Yogesh Yadav	Member	Yogesh Yadav
3	Sh. Sunil Kumar	Member	Sunil Kumar

54. Edusat Committee			
Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Tridev	In Charge	Tridev
2	Sh. Yogesh Jangra	Member	Yogesh Jangra
3	Sh. Sandeep	Member	Sandeep

55. Student Driving License Committee			
Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Sh. Yogesh Jangra	In Charge	Yogesh Jangra
2	Sh. Tridev	Member	Tridev
3	Sh. Sandeep	Member	Sandeep

56. College Magazine			
Serial No.	Name Dr./Sh./Smt./Ms.	Designation	Signature
1	Dr. Lajvanti	In Charge / Chief Editor	Lajvanti
2	Sh. Nagesh Kumar	Member	Nagesh Kumar
3	Dr. Manisha	Member	Manisha
4	Sh. Sanjiv	Member	SK

PRINCIPAL  
Govt. College Kosli  
Dist. Rewari.



# OFFICE OF THE PRINCIPAL GOVT. COLLEGE KOSLI

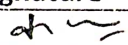

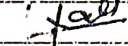
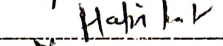

## College Committees

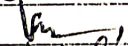

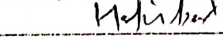
2022-2023

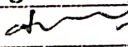

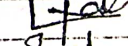
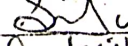
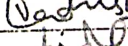
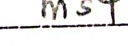
Memo No. -- GCK/22/637

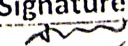
Dated : 17-08-2022

The following committees are hereby constituted for the session 2022-23 for the smooth functioning of the official work of college. The members of the staff may kindly note their duties and initiate planning & necessary actions as per duties/work allotted to them.

1. College Council, Reception Committee			
Serial No.	Name	Designation	Signature
1	Sh. Vivek Kumar	Convener	
2	Sh. Surender Kumar	Member	
3	Dr. Lajvanti	Member	
4	Sh. Hakikat	Secretary	
5	Sh. Yogesh Yadav	Member	

2. Central Purchase Committee/Building Committee			
Serial No.	Name	Designation	Signature
1	Sh. Surender Kumar	Convener	
2	Dr. Lajvanti	Member	
3	Sh. Hakikat	Member	

3. Internal Quality Assurance Cell (IQAC/UGC/NAAC)			
Serial No.	Name	Designation	Signature
1	Sh. Vivek Kumar	Convener	
2	Sh. Surender Kumar	Member	
3	Dr. Lajvanti	Member	
4	Sh. Manjeet Singh	Member	
5	Dr. Vandna Nishal	Member	
6	Sh. Sanjiv Kumar	Member	

4. College Bursar			
Serial No.	Name	Designation	Signature
1	Sh. Vivek Kumar	Bursar	



27. Sports Board			
Serial No.	Name	Designation	Signature
1	Sh. Yogesh Yadav	I/C	
2	Sh. Sanjiv Kumar	Member	
3	Sh. Om Parkash	Member	
4	Sh. Sandeep	Member	
5	Dr. Manju Yadav	Member	
6	Sh. Nagesh Kumar	Member	
7	Ms. Priti	Member	

28. Cultural Activities/College Functions			
Serial No.	Name	Designation	Signature
1	Dr. Sandhaya	I/C	
2	Dr. Manju Yadav	Member	
3	Ms. Priti	Member	
4	Sh. Tridev	Member	
5	Sh. Sanjiv Kumar	Member	

29. Web Portal, College Website, College Profile, College Email/LMS			
Serial No.	Name	Designation	Signature
1	Sh. Hakikat	I/C website	
2	Sh. Manjeet Singh	Member	
3	Sh. Vinod Kumar	Member	

30. Attendance Bio- Metric Machine/CCTV Camera			
Serial No.	Name	Designation	Signature
1	Sh. Manjeet Singh	I/C	
2	Sh. Tridev	Member	
3	Sh. Nagesh Kumar	Member	

31. Legal Literacy Cell			
Serial No.	Name	Designation	Signature
1	Dr. Sandhaya	I/C	
2	Ms. Priti	Member	
3	Sh. Omprakash	Member	

32. Decoration			
Serial No.	Name	Designation	Signature
1	✓ Dr. Sandhaya <i>bagvanti</i>	Convener	
2	Dr. Manju Yadav	Member	
3	Ms. Priti	Member	

33. Students Grievances /Sexual Harassment / Anti Ragging/Redressal Cell S.C./B.C./Gen. / Internal			
Serial No.	Name	Designation	Signature
1	Dr. Lajvanti	Convener	

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57. Nature Interpretation Cell			
Serial No.	Name	Designation	Signature
1	Dr. Vandna Nishal	I/C	

58. Traffic Interpretation Cell			
Serial No.	Name	Designation	Signature
1	Ms. Priti	I/C	

59. HCRN Committee			
Serial No.	Name	Designation	Signature
1	Sh. Surender Kumar	Nodal Officer	
2	Dr. Lajvanti	Member	
3	Sh. Hakikat	Member	
4	Dr. Sandhaya	Member	

60. Data Updation Committee HRMS (Online Transfer)			
Serial No.	Name	Designation	Signature
1	Sh. Vivek Kumar	I/C	
2	Sh. Hakikat	Member	
3	Sh. Tridev	Member	

61. Alumni Cell			
Serial No	Name	Designation	Signature
1	Sh. Manjeet Singh	I/C	
2	Sh. Yogesh Yadav	Member	
3	Dr. Manju Yadav	Member	

62. Telephone/Internet/ Campus Wi-Fi			
Serial No	Name	Designation	Signature
1	Sh. Sanjiv Kumar	I/C	
2	Sh. Sandeep	Member	
3	Sh. Vinod Kumar	Member	

63. N.S.S. Advisory Committee

1. Dr. Vandna
2. Sh. Sanjiv Kumar
3. Sh. Manjeet Singh

64. Road Safety

1. Sh. Manjeet Singh
2. Sh. Yogesh Yadav
3. Ms. Priti

65. 1. Tax calculation & E Filing

1. Sh. Vivek Kumar
2. Sh. Tridev
3. (Signature)

66

PRINCIPAL  
Govt. College Kosli  
Distt Rewari

Drug Prevention Commi:

1. Sh. Sanjiv Kumar
2. Sh. Yogesh Yadav
3. Ms. Priti