

GOVERNMENT COLLEGE , KOSLI (REWARI)

LESSON PLAN 2023-2024 (5 TH SEM.)

SUBJECT : FINANCIAL MARKET OPERATION

DEPARTMENT : COMMERCE

TEACHER "S NAME : RENU RANI

1 st week july23	Indian financial system, role, structure, types, objectives
1 st week Aug.23	Indian money market
2 ND Week	primary market
3 rd week	Secondary market: characteristics, functions, regulations of stock exchange.
4 th week	OTCEI and NSE: meaning, features, objective, listing requirement procedure, players
5 th week	. SEBI objectives guidelines for different securities
1 st week Sep.23	. investor protection: meaning, features ,objectives, company law board.
2 nd Week	Functionary on stock exchange: stock brokers,Sub brokers.
3 rd Week	Market makers :types ,code of conduct ,suspensions, cancellations, Indian institutional investors.
4 th Week	merchant banking :nature, functions, role, objective, general obligation, responsibilities, inspection by SEBI.
1 st Week Oct.23	credit rating: significance, functions, types, process ,drawback,
2 nd Week	investigation by SEBI, credit rating agency in India.
3 rd Week	development Bank: features, objectives, need, development banking in India.
30-31 Oct.	Feedback and test
1 st Week Nov.23	mutual fund: concept, person involved in mutual fund,
2 nd Week	types, risk, evaluations of mutual fund.
3 rd week	Diwali vacation
4 th Week	Assignments, test, revision and feedback from students.

GOVERNMENT COLLEGE , KOSLI (REWARI)

LESSON PLAN 2023-2024 (6 TH SEM.)

DEPARTMENT : COMMERCE

SUBJECT: AUDITING

TEACHER 'S NAME : RENU RANI

DATE	TOPIC
1 ST Week Jan.24	Auditing: meaning, origin, and development, elements, accountancy, auditing and investigation, scope, techniques of audit
2 nd Week	Objectives, importance and limitations of auditing.
3 rd Week	types of audit.
4 th Week	audit process and audit programme.
5 th Week	Feedback and test
1 st Week Feb.	internal control,
2 nd Week	internal audit and internal check.
3 rd Week	Routine checking and vouching .
4 th week	verification of assets and liabilities.
1 st Week Mar.	valuation of assets and test.
2 nd Week	company auditor: appointment, powers, duties and liabilities.
3 rd Week	Depreciation, provision and reserve.
4 th Week	Holi Vacation
1 st Week April	Divisible profits and dividends.
2 nd Week	Audit report
3 rd Week	Investigation
4 th Week	Assignment , test , revision

Government College, kosli (Rewari)

lesson plan 2023-2024(3RD sem.)

Subject: human resource management

Department: commerce

Teacher's name:- Renu Rani

Date	topic
1 st week july23	Introduction of HRM objectives, scope, activities, importance, evolution of HRM
1 st week Aug.23	History and growth of HRM, barriers, future of HRM in India.
2 ND Week	Introduction of recruitment, objectives, importance, recruitment process.
3 rd week	Selection and process and barriers.
4 th week	Training, development, policy, principles , methods.
5 th week	Wages and theories of wages
1 st week Sep.23	Methods of wages payment.
2 nd Week	Test and feedback Concepts of wages.
3 rd Week	Special incentive, meaning, types and financial and non financial incentives and test.
4 th Week	Industrial relations.
1 st Week Oct.23	Assignment and feedback and test.
2 nd Week	Industrial disputes, features, forms, causes and impact
3 rd Week	Preventions of industrial disputes
30-31 Oct.	Problem solving and test
1 st 2 nd Week Nov.23	machinery force settlement of industrial disputes.
3 rd week	Diwali vacation
4 th Week	test problems and revision.

Government College, kosli (Rewari)

Lesson plan for 2023-2024(4th sem)

Department: commerce

Teacher's name: Renu Rani

Subject :Marketing management

Date	Topic
1 ST Week Jan.24	Marketing an introduction, nature, scope, importance of marketing.
2 nd Week	Marketing concept traditional and modern.
3 rd Week	Market segmentation: concept, importance.
4 th Week	Basis of market segmentations, advantages.
5 th Week	Consumer behaviour :nature, scope, importance, factor affecting buyer behaviour.
1 st Week Feb.	Product planning and development.
2 nd Week	product life cycle: stages of product life cycle,
3 rd Week	factor affecting PLC.
4 th week	branding and trademark, difference between brand and trademark, advantage ,types of branding ,branding policy and strategy.
1 st Week Mar.	pricing: meaning ,importance, factor affecting pricing pricing,
2 nd Week	objective, types of price policy and pricing strategy.
3 rd Week	Advertising: concept, importance, media of advertising, evaluating advertising effectiveness.
4 th Week	Holi vacation
1 st Week April	Sales promotion: importance ,methods functions
2 nd Week	publicity.
3 rd -4 th week	assignment test and feedback Revision

Government College, kosli

Lesson plan for 2023-2024(4th sem.)

Department- Commerce

Subject:-business statistics

Teacher's name -Renu Rani

DATE	Topic
1 ST Week Jan.24	Index number one:- introduction, definition ,uses, limitations ,types and problems, index number methods of constructing.
2 nd Week	Quantity index number and miscellaneous problem.
3 rd Week	Index number 2 specific problem regarding constructions of index number (chain index ,fixed index, base conversion) Base shifting, splicing, deflating,
4 th Week	consumer price index
5 th Week	miscellaneous problem.
1 st Week Feb.	Time series analysis -1 Methods of measuring trends
2 nd Week	. Important and miscellaneous questions,
3 rd Week	feedback from Student and test.
4 th week	time series analysis -2
1 st Week Mar.	time series analysis third
2 nd -3 rd Week	probability -1
4 th Week	holi vacation
1 st Week April	binomial distribution
2 nd Week	Poisson distribution
3 rd Week	normal distribution
4 th week	Assignment, test and feedback

Government College, kosli

Lesson plan 2023-2024(3rd sem.)

Department- Commerce

Subject- Business Statistics

Teacher's name - Renu Rani

DATE	TOPIC
1 st week july23	statistics: meaning, importance and limitations.
1 st week Aug.23	Measurement, scales and collection of data. Classification and tabulation
2 ND Week	Diagrammatical presentation and graphic presentations of data.
3 rd week	Measures of Central tendency
4 th week	Questions and feedback from students.
5 th week	Measures of dispersion
1 st week Sep.23	Question of dispersion
2 nd Week	Measures of skewness.
3 rd Week	Problem solving and test.
4 th Week	Moments and kurtosis.
1 st Week Oct.23	Miscellaneous question and feedback.
2 nd Week	correlation
3 rd Week	questions of correlation
30-31 Oct.	feedback and test
1 st 2 nd Week Nov.23	Regression analysis
3 rd week	Diwali vacation
4 th Week	presentations problem solving test and revision

Government College, kosli

Lesson plan for 2023-2024(1ST sem.)

Department- Commerce

Subject:- Business management

Teacher's name -Renu Rani

Date	Topic
1 st week july23	Business: concept,nature and spectrum of business activities
1 st week Aug.23	business system, business objective.
2 ND Week	Management: introduction ,concept, nature and significance.
3 rd week	Development of management thought, classical and new classical system,
4 th week	contingency approach. students problem solving and test of two chapter
5 th week	planning: concept and process types of plans.
1 st week Sep.23	decision making: concept and process management by objectives.
2 nd Week	Organising: concept, nature and process.
3 rd Week	Organisation structure, form of structure :line organisation. Line and staff
4 th Week	organisation, functional and committee organisation.
1 st Week Oct.23	Departmentation, methods, factor of departmentation
2 nd Week	Authority, importance ,obstacles ,suggestions to overcome the difficulties of delegation of authority.
3 rd Week	Decentralization, nature, factors, advantages, limitations
30-31 Oct.	problem solving and test
1 st Week Nov.23	centralisation
2 nd Week	Revision
3 rd week	diwali vaction
4 th Week	Assignments, test problem solving.

